

October 16, 2018
Amelia Earhart Elementary PTA ASSOCIATION Meeting Minutes

Attendees:

Matt Hettich	Dani Driver	Danielle Brown	Lugh Ann Bliss
Jaemin Yoon	Stan Schonberg	Jaimie Orfanos	Janice Ryan
Joy Dean	Gregg Fujita	Lauren Daley	Lauren Mills
Jennifer Perez	Mylanie Ventanilla	Stacy Reid	Owen Flynn
Elizabeth Tran Wong			

Meeting Start Time:

7:05 pm

The meeting started with introductions of attendees.

Gary Lym, candidate for Alameda School Board, was a guest in the meeting.

Matt Hettich introduced Gary Lym, stating that each candidate for School Board was provided an opportunity to discuss their candidacy and campaign at a meeting of the Earhart PTA.

Gary provided an overview on why he is running for reelection and provided an update on his accomplishments while a member of the Alameda Unified School Board.

Stacey Reid asked for any corrections to the September meeting minutes.

Principal's Report by Mrs. Dean:

Mrs. Dean reported that 4th grade classes have been hard at work performing their Geology Rocks performances. One class has completed their performance and there are still two classes yet to perform. The company used to take the school pictures will be distributing the pictures to parents soon, there has been a slight delay; it was mentioned that the company will provide a free class photo because of delay. On October 26th, there will be an early dismissal: 12:30 and 11:45 for TK. On that day, teachers will be working on student writing samples; working on a single scoring rubric to establish a single standard used for comparison across school sites. Because of high participation rates in the SOAR program, classes will have an extra ½ hour of recess on an upcoming Friday. There was discussion on the recent AUSD Board decision to allow Halloween celebrations at school sites. As a reminder, costumes cannot be demeaning to any person or group based on age, disability, ethnicity, gender, gender identity, nationality, race,

religion, sex, sexual orientation, or to any individual staff or student at the school, create a safety hazard, include weapons or replica weapons, hide the identity of the student or impair a student's vision or movement (e.g., ability to climb stairs), include obscenities or references to prohibited substances. Staff will be meeting October 17 to discuss what the Halloween celebration will look like.

Teacher's Reports:

Teacher	Grade	Report
Dani Driver	1	Grateful for PTA support. Ms. Driver has started reading groups and assessed student reading capabilities. In Math they have introduced subtraction.
Danielle Brown	3	Grateful for all the PTA support. 3rd graders have started division in math.
Lugh Ann Bliss	1	Really enjoy my students. Grateful to the PTA for all the support. Art docent started last week in her class and the children really enjoyed it. Ms. Bliss has taught in different states throughout the country and what sets Earhart apart is the Science program. She has noticed that the students look forward to science class each week and her class has incorporated the science curriculum into other areas of study.

Jaemin Yoon presented the 2018 Annual Audit.

Some minor findings included the following: found that a few checks were issued out of sequence, the April PTA Meeting was missing a list of attendees, and it was found that the PTA had overpaid its dues to the national organization by \$105.

Janice Ryan made a motion to approve the 2018 Annual Audit. Jamie Orfanos seconded the motion. The motion carried.

Stan Schonberg discussed the need to hold an PTA Executive Board Meeting. It was agreed to hold the meeting after adjourning the PTA Meeting.

PTA Board Reports:

Board Position	No Report	Report
VP of Membership	2	Jamie Orfanos reported that that link to online

		Membership signup and donations has been very helpful; contributing to the success of Membership enrollment. Simplifying the checkout process and adding the one-click function has been very helpful. There was discussion on feedback from parents who had yet to join the PTA. In an effort to be more inclusive, there was discussion on making some of the PTA Membership documents and donation request documents available in languages other than english. The three languages discussed were Cantonese, Mandarin, and Korean.
VP of Fundraising		
Volunteer Coordinator		
Treasurer	2	Gregg Fujita thanked the hard work of former Treasurer Stan Schonberg. Gregg reminded everyone about the need to make separate purchases when at the store purchasing items intended for reimbursement. There are three sets of eyes that review the receipts; to make it easier on everyone, please make separate purchase.
Recording Secretary		
Parliamentarian		
Historian		
Financial Secretary	2	Laura Miles stated that the PTA Membership drive is going well.
Auditor		
Executive VP		
President		

Gregg Fujita presented the Treasurer Report.

Janice Ryan made a motion to approve the Treasurer Report, as presented. Jamie Orfanos seconded the motion. The motion carried.

Stan Schonberg discussed two grants from the Marine Sanctuary Foundation.

Stan Schonberg presented the following resolution:

Whereas the association has received restricted use grants of \$4000 from the National Marine Sanctuary Foundation and \$2000 for support of two classrooms for \$1000 each RESOLVED the association accepts the grants and appropriates spending budgets in the amounts granted for immediate release. The grant amounts for the two classroom budgets will be allocated to the first dollar spent for these classroom budgets.

Janice Ryan made a motion to adopt the resolution. Jamie Orfanos seconded the motion. The motion carried.

PTA Committee Reports:

Committee	No Report	Report
Airplane Contest		
Amazon / Nob Hill		
Art Docent	2	Lauren Daley reported that the first art docent meeting of the year was well attended. Still looking for docents for Ms. Brown and Ms. Friedlander's classes. Docents provide one hour of classroom instruction from October through May. There was discussion on the two different curriculum that is available for the docents. There was discussion on the Art Docent committee's use of the copier.
A/V Support		
Book Fair	2	Jennifer Perez reported that the Book Fair will be held November 26 - December 7 and during parent/teacher conference week. Jennifer is still trying to locate the leader binder with all the instruction for last year. Jennifer reported that she attended a Scholastic Book Fair workshop in Mountain View and won a door prize that included decorations and advertisements to hang around the school. There was discussion on express ordering, ordering the most popular books, and having book recommendations made by other students or teachers. There was discussion on which costume would be available for the fair: Dogman or Clifford.
Campus Climate		
Community Coffee		

Disaster Preparation		
Evening Programs		
Go Green		
Math Kangaroo		
Outdoor Improvement		
Picture Day		
Publicity		
School Smarts		
Staff Appreciation		
Technology		
Walk & Roll to School	2	Joy Dean presented the report for Lisa Bryant, the Walk and Roll event had twice as many students ride or walk to school than drove. The golden sneaker trophy was awarded to 1st grade, which they will share. There was discussion on the need for more bike racks; Joy stated that the district is aware of the issue and has agreed to provide two new racks. There was discussion on the location of the new racks; the possibility of holding a weekend bike repair/safety clinic on the school site.
Webmaster		
Wishlist		
Yearbook		

There was discussion on open committees. Stan Schonberg discussed that Shulin Lyn has agreed to serve in the position of PTA Auditor. It was agreed to take up the appointment at the next Earhart PTA Executive Board Meeting.

New Business:

Good of the Order:

Meeting Adjourn Time:

Adjourn at 8:40 pm

October 16, 2018
Amelia Earhart Elementary PTA BOARD Meeting Minutes

Attendees:

Matt Hettich	Stacy Reid	Jamie Orfanos	Janice Ryan
Joy Dean	Gregg Fujita	Laura Miles	

Meeting Start Time:

8:43pm

Stan Schonberg was a guest in the Meeting. reviewed the Audit results.

Janice Ryan made a motion to approve the 2017-2018 Audit Report. Stacy Reid seconded the motion. The motion carried.

Janice Ryan made a motion to appoint Shulin Lin to the position of Auditor. Jamie Orfanos seconded the motion. The motion carried.

Meeting Adjourn Time:

8:50pm
